

Case Western Reserve University
College of Arts and Sciences

**THIRD-YEAR REVIEW
COVER SHEET**

NAME OF CANDIDATE _____

DEPARTMENT _____

PRESENT RANK _____

FACULTY MENTOR(S) _____

TENURE STATUS

Faculty member entered the tenure track _____

Tenure consideration is mandatory in the _____ academic year.

MATERIALS TO BE INCLUDED IN THE FILE

Cover Sheet / Evaluations

- Cover Sheet (Table of Contents)
- Evaluation – Department Faculty or Members of Special Committee
- Evaluation – Department Chair or Chair of Special Committee
- Evaluation – Committee on Appointments *
- Evaluation – Dean *

Candidate Documents

- CV
- Statements – Research / Teaching / Service
- Examples of Research/Scholarly/Creative Works (3 only)

Department Documents

- Course Evaluations: Narrative Overview and Numerical Statistical Data
- Narrative Overview of Classroom Visits
- Narrative Overview of Teaching Portfolio
- Copies of Annual Reviews in the Tenure-track

Guidelines and Evaluation Criteria

- Department
- College
- University

* Will be supplied by the dean's office