

Article I. Name of the Organization

The name of the organization shall be the Cleveland Symposium Committee of Case Western Reserve University, hereafter referred to as the Committee.

Article II. Committee Purpose

As co-chairs of one of the longest-running art history graduate student symposia in the United States, the Committee promotes scholarship among emerging art historians and graduate students in related disciplines. The Committee provides young scholars, both nationally and internationally, with the opportunity to share their research and to receive feedback from colleagues through the organization of an annual one-day symposium based on a specific theme, held each fall at the Cleveland Museum of Art.

The Committee is separate from the Graduate Art History Association (G.A.H.A.), although the groups will overlap in constituencies.

Article III. Committee Membership

3.1 Eligibility

All full-time or part-time graduate students at the Master's or the PhD level within the Department of Art History at Case Western Reserve University are eligible to apply for Committee membership. These graduate students must be recognized by the Art History Department and by the Registrar as actively enrolled in the program.

The Committee shall abide by the University's non-discrimination policy and therefore, will not discriminate on the basis of race, religion, age, sex, disability, color, sexual orientation, national or ethnic origin, political affiliation, or status as a disabled veteran or veteran of the Vietnam era.

3.2 Comprisal of the Committee

The members must meet the eligibility requirements outlined above (*section 3.1*) and must have completed at least one semester of coursework before serving on the Committee. The Committee will consist of two members to be elected annually and that hold equal authority. Activities related to the Symposium may be distributed between the members of the Committee.

3.3 Selection

Committee members serve for one calendar year and are elected at the conclusion of each fall semester.

The current Committee will put out an invitation to chair the following year's Cleveland Symposium before the new calendar year. All interested parties must nominate themselves via email to the current year's Committee by the stated deadline in the invitation. In consultation with the Committee's faculty advisor, the new Committee will be confirmed.

3.3 Exceptions

In the event that more than 2 eligible graduate students express interest in forming the Committee, all full- and part-time graduate students within the CWRU Art History Department will vote for a maximum of 2 candidates.

In the event of a tie, up to a maximum of 3 candidates may be selected to form the Committee.

Those who have previously served on the Committee are not eligible to serve again unless no other parties nominate themselves.

Article IV. Responsibilities of the Committee

The responsibilities of the Committee include, but are not limited to:

- a. The selection of a theme and title for the Symposium.
- b. Crafting and distributing a call for papers.
- c. Selecting and notifying Symposium participants.
- d. Creating a budget and fundraising.
- e. Advertising the Symposium both on-campus and within the local community.
- f. Arrangement of all logistical aspects, including booking venues, catering, and organizing a reception.
- g. Maintenance of the Cleveland Symposium website and Gmail account.

Article V. Committee Meetings

The members of the Committee will meet as necessary to coordinate matters relating to the Symposium. The Committee will keep the faculty advisor apprised of all relevant matters. Committee members will work individually on aspects of the Symposium but will consult other Committee members when appropriate.

Article VI. Faculty Advisor

Responsibilities of the Committee faculty advisor include, but are not limited to:

- a. Serving as advisor to the Committee in all pertinent issues.
- b. Review and oversight of the budget.
- c. Meet with the Committee when necessary.
- d. Approve the incoming Committee.

2019 Changes to the Cleveland Symposium Constitution:

Article VII. Internal Presentation Applicants

Graduate students in any department at Case Western Reserve University applying to present at the Cleveland Symposium shall be referred to as internal applicants. Internal applicants must submit with their application a CV, an abstract, and a rough draft of their paper for the faculty of the Department of Art History and Art to review. Internal applicants

must have completed one semester of graduate-level coursework at Case Western Reserve University prior to their submission in order to be considered by the faculty. From the pool of internal applications, the faculty may select a presenting student and an alternate. Both the accepted applicant and the alternate are required to present at an Art Talk hosted by G.A.H.A. should they accept the Committee's invitation.

Article VIII. Session Chair & Juror Requirements

Students serving as session chairs or jurors must be offered instructions and a walk-through of their respective tasks by the Committee. Volunteers who fail to attend the training may be excused from their position and a replacement may be found at the discretion of the Committee.

Article IX. Constitutional Amendments

All future changes and amendments to the Cleveland Symposium Constitution must be put to a vote by the full-time and part-time graduate students in the Department of Art History and Art. A majority of 2/3 is required for an amendment to be added to the Constitution. Amendments must be put forth by the Cleveland Symposium Committee. All revisions of the Constitution must be acknowledged on said Constitution.