## Shuttle Booking Request Sheet

Please make sure all information is filled out. Send completed form to Mikaela Libens (<a href="mxi1349@case.edu">mxi1349@case.edu</a>) or in person to DeGrace rm 203. This form must be submitted at least 2 months in advance of the semester you will be taking your trip. Facilities at the farm needed for your classes should still be booked through <a href="maintenant-farm@case.edu">farm@case.edu</a>.

Name:
Class:
Date of Trip:
Picked up From:
Shuttle To:
Planned Time of Departure:
Planned Time of Return:
Number of passengers:
Chosen Transportation Agency (Standard Parking, Precious Cargo, Barons):
Emergency Contact Number: