

PETITION IN CASES OF 701 HOUR DEPLETION

Date

School of Graduate Studies  
Biology Committee on Graduate Affairs  
c/o Dean Rozek  
Tomlinson Hall

Dear Dean Rozek,

I am writing to petition permission to allow registration of 1 credit hour of BIOL 701 during \_\_\_\_ semester 201\_\_\_. I originally registered for 3 credit hours pre-doctoral standing during \_\_\_\_\_ and 3 credit hours during \_\_\_\_\_ totaling 6 credit hours. I initially planned to take the qualifying examination during this semester (Spring/Fall, 20\_\_\_) however I have encountered difficulty with scheduling faculty during this semester and therefore must postpone my examination until \_\_\_\_\_. My examination committee and abstracts were approved by the Committee on Graduate Affairs on \_\_\_\_\_. My academic advisor supports the petition for delay.

Sincerely,

Student Signature  
Student Name, ID #, email

Faculty Advisor's Printed Name  
Faculty Advisor's Signature

Chair, Committee on Graduate Affairs  
Chair Signature

Chair, Department of Biology  
Chair Signature

(The original petition can be sent via email to the Chair of Graduate Affairs Committee. Once approved you are required to print out the petition and obtain signatures of all parties).