Dear Graduate Affairs Committee,

I am writing to petition permission the Graduate Affairs Committee and the School of Graduate Studies to transfer from the MS Plan A (thesis) program into the PhD program in the Department of Biology and laboratory of _______________. My current research involves _______________________________________________________________________. I have met with Prof. ________________ academic advisor and he/she supports the program transfer (see attached letter of support from academic advisor). I am petitioning permission to transfer effective ________________.

Sincerely,

Graduate Student Signature, Date, Student I.D.#

Chair, CGA, Robin Snyder

Sue Rozek, Finance Manager

Chairman, Department of Biology