Museum Services

Image processing will take 7 to 10 business days.

**Digital Scans:** (from flat reflective surfaces) $10.00 per image to be delivered as an electronic mail attachment (if your internet connection can handle the size file you need), on a CD, or as a print. Call for prices on negative or transparency scans. Permission must be obtained to use image in any traditional or online publication. CD’s add $3.00, DVD’s add $5.00 to cost of order.

**Digital Photography:** $20.00 per image to be delivered as an electronic mail attachment (if your internet connection can handle the size file you need), on a CD, or as a print. This would be for items that are either too large or too fragile to be scanned. Permission must be obtained to use image in any traditional or online publication. CD’s add $3.00 to cost of order.

**Studio Fee:** $60.00 per full or partial hour (charged for three dimensional artifacts, fragile items or items which are difficult to photograph). This fee includes two photographs, others produced during the session will be charged $20.00 per image.

**Onsite Filming:** (by outside photographer) $150 per hour, provides use of museum gallery, assistance of staff member for handling of fragile items.

**Artifact Gathering Fee:** (for onsite filming) $60.00 per full or partial hours

**Permission/Usage Fee:** See separate permission fees chart for various usage fees. A permission agreement form will be filled out and signed by the user, and signed by a Dittrick staff member.

**Loan Fee:** $75.00 flat fee (charged for processing loan paperwork, gathering items, label text if requested, and packing).

**Prints:** Traditional color, or black and white photographic prints are still available from the collections negatives. Pricing depends on the size of the order and the size of the negatives to be printed. To obtain a price quote contact Laura Travis at: laura.travis@case.edu or phone: 216-368-3649.

Send check, or money order (US currency only) payable to Dittrick Medical History Center

Mail to: Allen Memorial Medical Library
Attn to: Laura Travis
11000 Euclid Avenue
Cleveland, Ohio 44106---1714

To pay by credit card complete separate attached form and follow directions on form.