



## BECOME A CMA UNDERGRAD STUDENT GUIDE!

**Are you an undergraduate who wants to get paid to learn about art and museums? Are you comfortable, or do you want to become more comfortable speaking in public? The Cleveland Museum of Art has the perfect opportunity to do both!**

- Discover the museum's collection of art from across the globe.
- Learn how to research and teach art objects to visitors of any age.
- Learn to design and deliver 30-minute tours to the public.
- Enhance critical thinking and writing skills.
- Discover how works of art can illuminate any academic discipline.
- Get a behind-the-scenes look at The Cleveland Museum of Art.

### Position Description:

The Cleveland Museum of Art is now accepting applications from undergraduate students for our Student Guide program. Guides train in the summer and fall, beginning with a Summer Training Intensive (April 30 – May 4, 2018). In Spring 2019, guides will offer 30-minute tours of the museum's collections highlighting three objects of their choosing. Guides commit to a full academic year of training and tours.

### Training:

- **April 30 – May 4, 2018:** Applicants should be available to participate in the paid summer training intensive (approx. 3 hours/day)
- **September – December 2018:** Trainees will be required to attend bi-weekly trainings at the CMA.
- **January – May 2019:** guides will be responsible for conducting eight, 30-minute public tours and attending monthly trainings at the CMA.

### Qualifications:

- No art history, fine arts, or museum experience is necessary, but enthusiasm and excitement about The Cleveland Museum of Art are required.
- Excellent research skills and the ability to work independently.
- Comfort, or the desire to get comfortable, with public speaking.
- Excellent interpersonal communication skills.
- Must be available to attend mandatory, 3-hour bi-weekly training sessions during the academic year.

**To Apply, please submit the following documents:**

1. Cover letter and résumé: submit a cover letter (maximum one page) that discusses your interest in the position and a résumé that clearly indicates your graduation year, major, education, work/volunteer experience, and school email address. Please also include in your résumé the names and email addresses of two professional, extracurricular, or academic reference (Name and email address), at least one of whom must be a CWRU faculty (including TF) or staff member. Note: provide contact information only, not letters of recommendation.

2. Short writing sample (750 words or less): This can be an excerpt for a course paper, a blog post, a lab report, etc. It is so that we can get a sense of your interests and writing style.

Apply by submitting the above materials to [AcademicAffairs@clevelandart.org](mailto:AcademicAffairs@clevelandart.org) by **11:59pm, Monday, April 16, 2018 [Subject: CMA Student Guide Program]**.

Applications will not be considered complete unless ALL materials have been received.

**THE CLEVELAND MUSEUM OF ART STUDENT GUIDE PROGRAM IS GENEROUSLY FUNDED BY THE FORD AND WALTON FOUNDATIONS' DIVERSIFYING ART MUSEUM LEADERSHIP INITIATIVE.**



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