**- APPLICATION COVER SHEET -**

**SUMMER 2019 HUMANITIES@WORK SCHOLARSHIP**

CWRU Post Graduate Planning & Experiential Education and

The Baker-Nord Center for the Humanities

**NAME:**

**EXPECTED YEAR OF GRADUATION:**

**MAJOR(S):**

**CWRU NETWORK ID:**

**To apply, you must submit ALL of the following:**

**1) This Cover Sheet**

**2) A Short Essay** (5 paragraphs) that describes the internship opportunity and explains why it is important to you. Each of the five paragraphs should address, respectively:

1. The basic details of the internship, including:
	* the title or role for which you have received an offer;
	* the name and city of the employer that you have received the offer from;
	* the start and end dates for the internship; and
	* the number of hours that will be worked per week.
2. The tasks and responsibilities that you will have as an intern, and the skills that you expect to learn in that role.
3. How your major, coursework, and/or extracurricular activities at CWRU have prepared you for this work experience.
4. How the internship supports your post-graduation and career goals.
5. A prose summary of your financial need, including:
	* The financial compensation that will be provided by your employer, whether as a stipend, wages, salary, or travel reimbursement, AND
	* The amount requested from the Humanities@Work Scholarship Program
	(up to a maximum request amount of $3,000.00 USD)

**3) Your Summer Budget** (a sample is available on the Humanities@Work website)

**4) Your Resume**

**5) An Unofficial Copy of Your CWRU Transcript**

6) **A Letter of Recommendation from your Humanities Advisor**

7) **A copy of the offer letter from your employer, *or* a list of the internships to which you have applied.\***

\*If you have not yet received a firm offer, you can still apply for funding. But you will have to provide a copy of the final offer letter prior to receiving the first disbursement of your stipend.\*

**Deadline:**

Applications must be submitted electronically through Handshake by **Monday, April 15th, 2019.**

**Additional Information**

The Humanities@Work Scholarship program provides competitive funding for summer internship and job experiences. For 2019, scholarships will be awarded in $500 increments (up to a maximum of $3,000), based on the nature of the internship position and the quality of the application.

**Eligibility**

To be eligible for this scholarship, applicants must:

* be a humanities major at CWRU (For a list of the humanities majors, see LINK).
* attend one of the Spring ‘19 Humanities Meet-ups (For dates, see LINK).
* submit all of their application materials by the deadline of 4/15/19.