

**- APPLICATION COVER SHEET -
SUMMER 2018 HUMANITIES@WORK SCHOLARSHIP**

Case Western Reserve University Career Center and
The Baker-Nord Center for the Humanities

Overview

The Humanities@Work Scholarship program provides competitive funding for summer internship and job experiences. For 2018, scholarships will be awarded in \$500 increments (up to a maximum of \$3,000), based on the nature of the internship position and the quality of the application.

Eligibility

To be eligible for this scholarship, all applicants must:

- Be a humanities major at CWRU (For a list of the humanities majors, [CLICK HERE](#)).
- Attend one of the Spring '18 Career Center Humanities Meet-ups (For dates, [CLICK HERE](#)).
- Submit all of the application components (below) prior to the deadline.

Deadline

Applications must be submitted electronically through Handshake by **Friday, May 4, 2018**.

NAME:

EXPECTED GRADUATION:

MAJOR(S):

CWRU NETWORK ID:

To apply, you must submit this cover sheet along with ALL of the following:

- 1) **A SHORT ESSAY** (5 paragraphs) that describes the internship opportunity and explains why it is important to you. Each of the five paragraphs should address, respectively:
 - i. The basic details of the internship, including:
 - The title or role for which you have received an offer;
 - The name and city of the employer that you have received the offer from;
 - Your start and end dates for the internship; and
 - The number of hours that will be worked per week.
 - ii. The tasks and responsibilities that you will have as an intern, and the skills that you expect to learn in that role.
 - iii. How your major, coursework, and/or extracurricular activities at CWRU have prepared you for this work experience.
 - iv. How the internship supports your post-graduation and career goals.
 - v. A prose summary of your financial need, including:
 - The financial compensation that will be provided by your employer, whether as a stipend, wages, salary, or travel reimbursement
 - The amount requested from the Humanities@Work Scholarship Program (up to a maximum request amount of \$3,000.00 USD)
- 2) **YOUR BUDGET** (see a sample budget [HERE](#))
- 3) **YOUR RESUME** (learn how to write a resume in the [CWRU Career Search Guide](#))
- 4) **A COPY OF THE OFFER LETTER** that you received from the employer / organization you want to work for.