



COLLEGE OF
ARTS AND SCIENCES

CASE WESTERN RESERVE
UNIVERSITY

This award is supported by funds provided to the DCAS Program. These funds are to help DCAS students cover travel expenses to conferences so they can be active in presenting their research nationally and internationally.

***This is a one-time award (per academic year) of up to \$350 for all DCAS students and other students participating in the DCAS seminar.**

*To be reimbursed only if you are an author and presenting not just attending

PRIOR APPROVAL FOR FUNDS IS REQUIRED. NO FUNDS WILL BE AWARDED AFTER THE PAPER/PRESENTATION HAS OCCURRED.

Application Procedures

- Complete and submit the attached application at least TWO WEEKS prior to travel.
- Prepare an estimate of the direct costs (registration, transportation, lodging meals, etc.) associated with the conference.
- Submit an abstract of the paper that was accepted for presentation with documentation of that acceptance (association letter, program scheduler, etc.)
- Include the following statement of acknowledgement at the end of the estimate of direct costs and at the bottom of the first page of the paper or poster:

Statement of Acknowledgement: This presentation was made possible, in part, through financial support from the Developmental, Cognitive, and Affective Sciences Program discretionary funds provided by Case Western Reserve University.

- **Deadline:** None; review of applications will begin at the start of the academic year and conclude at the end of each semester.

REQUEST FOR FUNDS

Name _____

Advisor _____ Advisor email: _____

PRESENTATION INFORMATION

Title of Presentation _____

Date(s) of Presentation (M/D/Y) _____

Conference Location _____

Student Signature _____ Date _____

Authorizations

Advisor Signature _____ Date _____

Director Signature _____ Date _____

To be filled out by PROGRAM/DEPARTMENTAL ADMIN ONLY

SpeedType _____ Amount \$ _____

Administrative Signature _____ Date _____

Return Completed Application and Materials (hard copy or by email) to:

Dr. Elizabeth J Short
Psychological Sciences
11220 Bellflower Rd
Cleveland, OH 44106