GUIDELINES FOR SAGES CAPSTONE IN ANTHROPOLOGY
(Revised July 2016)

All SAGES requirements are set by the College of Arts and Sciences. All students must successfully pass one (and only one) Capstone course in order to graduate. Some majors require students to complete the Capstone as part of their major requirements. Anthropology is not one of those departments. In other words, Anthropology majors are not required to complete their Capstone requirement with an Anthropology Capstone course.

Three different Capstone courses are available in Anthropology:
ANTH 368   Evolutionary Biology Capstone. (Cross-list: BIOL 396, GEOL 396)
ANTH 398   Anthropology SAGES Capstone
ANTH 398C   Child Policy Externship and Capstone. (Cross-list: CHST 398C, PSCL 398C)

In order to enroll in one of these courses you must make some decisions about the topic of your capstone so that you can identify an appropriate faculty member (see below) as your mentor. If the faculty member agrees to be your mentor, they'll give you permission to enroll in their section of ANTH 398 (or ANTH 368, ANTH 398C).

Your SAGES capstone must be a research project with anthropological significance. A research project could be laboratory-based, field-based, or involve library research. In addition, you are free to devise, with the assistance of a faculty mentor, a project which is not solely research, as long as it is original and has anthropological significance, such as an ethnographic video.

In most cases your project will be developed and carried out under the direct supervision of an anthropology faculty member. Adjunct anthropology faculty can also be your mentor for a capstone project, even if they have a primary appointment elsewhere, such as the Cleveland Museum of Natural History or the School of Medicine. In other words, a section of the Capstone course under their name will be available in Schedule of Classes. You can also conduct anthropologically significant work under the direction of someone outside the Department of Anthropology (referred to as a research supervisor) but that person cannot be the instructor of record. In that case, Professor Greksa will be the instructor of record and will give you permission to enroll in his section of ANTH 398 after (1) he has confirmed that your project meets the requirements of a SAGES Capstone in Anthropology and (2) your research supervisor has signed the contract (see below) indicating that they agree to be your supervisor. Once the project is completed your research supervisor will provide a written grade evaluation of your work to Professor Greksa.

If you choose to perform field-based research, do not assume that you will be able to design a study, obtain the required permissions (both from the study site and from the Institutional Review Board), conduct the study and write and present the results in one semester. You can't. Therefore you should enroll in ANTH 399 (Independent Research) the semester prior to enrolling in ANTH 398. ANTH 399 is also by permission only so this will also have to be arranged with your faculty mentor well ahead of time. Your minimal goal for ANTH 399 will be to produce a research proposal and submit an application to the Institutional Review Board for

approval of human subjects research, if applicable. ANTH 398 would then be devoted to the research project itself.

The following criteria must be met in order to satisfy the requirements of a SAGES capstone in Anthropology.

1. **IF YOUR RESEARCH IS BEING DIRECTED BY SOMEONE OUTSIDE OF THE DEPARTMENT OF ANTHROPOLOGY**, you must file a Capstone Contract (attached) prior to enrolling in ANTH 398. As long as your mentor is someone in Anthropology, their giving you permission to enroll in the Capstone course is sufficient.

2. You should expect to spend a <u>minimum</u> of about 9 hours a week working on your capstone project. This would be the time you would be expected to spend preparing for and attending a typical 3-credit classroom course.

3. It is expected that you will interact regularly (at least every other week) with your faculty mentor.

4. A final written report and public oral presentation must be completed before the end of the semester. The specific due date for these will be determined by your faculty mentor. The exact format of the written report will also be determined by your faculty mentor. The public presentation will generally be either at Intersections or in a departmental seminar open to faculty and students but other mechanisms (e.g., regional or national scientific meetings) may be utilized with the approval of your mentor.

5. Your grade for ANTH 398 will be based on your final report (60%), oral public presentation (20%), and the quality of your effort throughout the project (20%)

CONTRACT FOR SENIOR CAPSTONE PROJECT INANTHROPOLOGY
(ONLY FOR THOSE WITH A MENTOR OUTSIDE THE DEPARTMENT OF ANTHROPOLOGY)

Name: _____

Project Title: _____

Project Abstract (maximum 200 words):

We both certify that we have read and agree to the Guidelines for a Senior Capstone Project in Anthropology

STUDENT:

_____
Printed Name

_____   _____
Signature   Date

RESEARCH SUPERVISOR:

_____   _____
Printed Name   Email

_____   _____
Signature   Date